The Writing Center

The GMU Writing Center provides free writing support to Mason students, faculty, and staff. Our tutors are graduate and undergraduate students who work with writers through all stages of the writing process from brainstorming to polishing.

Resources for Multilingual and International Writers

In addition to our regular 45-minute oneon-one appointments, multilingual and international writers may also find useful the following services:

ESL Opt-In Program

If multilingual and international students would like to receive, additional, targeted support on a weekly basis throughout the semester, they may enroll in the English as a Second Language (ESL) Opt-In Program. Students admitted to the program determine a regular day and time to meet with the same tutor once each week or with two tutors twice a week. The Writing Center sets up the appointments at the beginning of the semester to ensure the student is able to meet with the same one or two tutors throughout the term. To apply, students email <u>esloptin@gmu.edu.</u>

ESL Graduate Writing Groups

Once a week, a group of 3-5 graduate writers or visiting scholars from the same or different disciplines meet for an hour to provide feedback on one member's draft. Group members comment on all aspects of writing ranging from idea clarity and organization to word choice and grammar. The discussion is facilitated by the Writing Center ESL Specialist. To apply, students email Tanya Bychkovska at <u>tbychkov@gmu.edu</u>.

Weekly Graduate Student Write-Ins

Writers gather in Fenwick 3001, bringing their coffee, laptop, a set of goals, and a commitment to arrive on time and stay for the entire session. Write-in begin with a short conversation about goals and end with a short wrap-up on accomplishments. The remaining time is dedicated to writing. A Writing Center consultant is on site to coordinate the session and to take consultations. Writers may sign up for any number of sessions between one and twelve. Email Indigo Eriksen at jeriksen@masonlive.gmu.edu with questions.

Guides and Helpful Links

Writing Center quick guides provide concise instructions on a variety of writing skills, tasks, and processes. Multilingual writers may be interested in the topics related to language use. These handouts as well as helpful writingrelated links may be found on the Writing Center website.

Public Workshops

We offer five to six workshops to the university community each term on topics ranging from getting started on a draft to punctuation refreshers. One of the topics, *Online Resources for Improving Grammar and Word Choice in Writing*, was specifically designed for multilingual writers. More details and registration forms can be found on the Writing Center website.

> writingcenter.gmu.edu Rob. B: 213 (703) 993-1200 wcenter@gmu.edu

Scheduling Appointments

Who Can Use the Writing Center

Students, faculty, and staff at Mason may use Writing Center services. You may make up to 15 appointments per semester, with a maximum of 2 appointments a week.

How to Make an Appointment

Go to writingcenter.gmu.edu. Click on "Make an Appointment" under the "Tutoring" menu. Create an account so you can use our scheduler, and watch the video that shows you how to use it. Make an appointment—and note it in your calendar! If you miss more than 2 appointments, you may not make further appointments with the Writing Center for the rest of the semester.

Online Writing Assistance

You may make an appointment to have a tutor read a draft and provide suggestions online. Before the appointment begins, you upload your draft to our scheduler. At the end of the hour, your tutor will send your draft back with detailed feedback. Please see our website for details.

Video Tutoring

Our Online Writing Lab offers video tutoring, which allows you to receive realtime tutoring at a distance. You and your tutor can converse and see one another, and you'll share your screen, so you can both view and work on your draft in real time. Please see our website for details.

Policies

- You may book up to 2 appointments per week.
- You may book up to 15 appointments per semester.
- Appointments begin on the half hour. If you are more than 10 minutes late, your appointment will be given to a walk-in writer.
- You may cancel up to 2 hours before your appointment.

• If you miss more than 2 appointments in a semester, you may not make further appointments that term, and existing appointments are forfeit. You may, however, use the Writing Center on a walk-in basis.

We may not help with take-home exams unless we have your professor's written permission.

Locations and Hours Fairfax Campus

Robinson Hall B 213

Mon. – Thurs. 10:30am – 6:30pm Fri. 9:30am – 2:30pm

JC Library Room 134L, Fenwick 2100 & 2302

Please check the Writing Center website; hours vary from session to session.

Arlington Campus

Founders Hall 212 Please check the Writing Center website for Arlington hours; they vary from session to session.